



*Your Champion for Business Excellence*

## Youth Leadership Sandoval County

*A program initiative of the  
Rio Rancho Regional Chamber of Commerce*

4001 Southern Blvd, Ste B  
Rio Rancho NM 87124-2069  
Phone: 505-892-1533  
Email: ylsc@rrrcc.org

### 2009/2010 Application for Participation

*The mission of the YLSC is to develop and inspire leadership, civic responsibility, and community involvement in Sandoval County youth by providing opportunities for education, exposure, and interaction.*

Requirements (school counselors will provide documentation for first two items):

- Sophomore or Junior
- 2.5 GPA & no more than 3 full days of absences in the fall and spring semesters prior to completion of application
- Barring an emergency, attendance at all events is mandatory
- One letter of recommendation
- Two names & phone #'s who can be contacted as references

School: \_\_\_\_\_

Counselor's Name: \_\_\_\_\_

Principal's Name: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Polo-shirt size (please circle size): S M L XL

Student's Number (easiest number to reach you): \_\_\_\_\_

Student Email address: \_\_\_\_\_

Parent/Legal Guardian Name: \_\_\_\_\_

Parent/Legal Guardian Email Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Parent/Legal Guardians Numbers**

(easiest numbers to reach you for general contact & emergencies)

1. \_\_\_\_\_ 2. \_\_\_\_\_

Please list below any food allergies, medical conditions you may have or special medical treatment you may require.

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*I understand that my admission to the Sandoval County Youth Leadership Program is based upon my meeting the criteria for admission in my sophomore or junior year. Upon entering the program, I understand that I will be expected to uphold certain expectations for attendance, participation, and attire, as outlined in a Code of Responsibility. Parents will also need to provide health information and sign a waiver of liability.*

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|-------------------------------|------------------|-------------|
| <b>Student</b> (printed name) | <b>Signature</b> | <b>Date</b> |
|-------------------------------|------------------|-------------|

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|   |                  |             |
|---|------------------|-------------|
| <b>Parent/Legal Guardian</b> (printed name) | <b>Signature</b> | <b>Date</b> |
|---|------------------|-------------|

*This student meets the requirements of a 2.5 GPA and no more than 3 full days of absences in the fall and spring semesters.*

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|                                 |                  |             |
|---------------------------------|------------------|-------------|
| <b>Counselor</b> (printed name) | <b>Signature</b> | <b>Date</b> |
|---------------------------------|------------------|-------------|

**Briefly describe the following:**

**1. What activities do you participate in, such as athletics, employment, volunteerism, church, extra-curricular clubs, research, and hobbies? \_\_\_\_\_**

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**2. How many hours a week, on average, do you participate in these activities? \_\_\_\_\_**

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**3. Please describe yourself. \_\_\_\_\_**

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**4. Why are you interested in this program? \_\_\_\_\_**

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**5. What do you hope to gain from this experience? \_\_\_\_\_**

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**6. Who do you consider a leader & why? \_\_\_\_\_**

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**7. Describe any leadership activities you may have participated in.**

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**8. What would you say are the challenges facing your community?**

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**9. Regarding your future plans, what will you be doing in 5 years?.**

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**10. What do you bring to the YLSC program to make it a success?\_\_**

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**11. Describe any experience you have had as a member of a team?**

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**As a participant in the YLSC program, you will be asked to complete a job-shadow experience in the community. Please pick an area of interest so that you can be matched with someone from that field:**

- Agriculture and natural resources**
- Architecture and construction**
- Arts and communication**
- Business management and administration**
- Education & Training**
- Finance**
- Government & Public Administration**
- Health Science**
- Hospitality & Tourism**
- Human Services**
- Information Technology**
- Law, Public Safety & Security**
- Manufacturing**
- Marketing, Sales & Service**
- Science, Technology, Engineering**
- Transportation, Distribution & Logistics & Mathematics**



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### *2009/2010 Youth Leadership Sandoval County Code of Responsibility*

*The mission of the YLSC is to develop and inspire leadership, civic responsibility, and community involvement in Sandoval County youth by providing opportunities for education, exposure, and interaction.*

Participation in YLSC carries the responsibility of leadership. Participants are expected to demonstrate the highest standards of behavior and to set an example for others to follow. This Code of Responsibility is intended to describe minimum acceptable standards and the consequences of failure to meet these standards. Those who fail to observe these standards will be held accountable for their actions. This Code is applicable to all participants in YLSC including class members, adult volunteers, and staff. This Code is applicable at all times.

YLSC seeks to encourage person growth and development of the skills and behavior required of good leaders. By participating in Youth Leadership activities, all participants acknowledge that their actions are subject to this Code. By permitting a class member to participate, the class member's parent(s) gives their consent to the applicability of this Code.

1. Barring an emergency attendance at all events is mandatory.
2. Appropriate behavior is expected of all participants within the parameters of law and local school policies. A participant may be suspended from participation if such action is determined by the YLSC staff to be necessary to protect the safety and security of persons or property or to avoid disruption of a class event. The disciplinary action selected will depend on the nature of the offense and the facts and circumstances in which the violation occurred.
3. We expect the highest moral standards in behavior and dress. YLSC will provide polo shirts that students will be required to wear at each event. Jeans, khakis, capris and shorts are all acceptable. Ball caps and hats are not acceptable for any indoor activities.
4. Cell phones and electronic devices should be used at appropriate times and turned off during the sessions.

5. **YLSC will provide transportation for Students to monthly meeting places. Students are responsible for getting to and from Destiny Center, which will serve as each months starting location. Students will by no means, be permitted to drive to various locations during the activity days. Students are expected to conduct themselves in a respectable manor while on board a bus. Students will be visiting various locations all over Sandoval County and the surrounding communities (including Santa Fe). Riding the Rail Runner Express will be one of the means of transportation.**
6. **The goals for YLSC programs include promoting friendships and values as well as sharing significant learning experiences. Therefore, the YLSC staff insists that all members of our program treat one another with respect and kindness. Participation is contingent upon the appropriate and cooperative behavior of each student. Disruptive or inappropriate behavior will lead to immediate dismissal from the program.**

**Disciplinary Policy for YLSC Program: These guidelines apply to all students in order to ensure the safety and well being of all our students, the staff of YLSC will enforce the following policies:**

1. **Any student who is deemed to be a danger to him/herself, to others or to the program will not be permitted to participate in YLSC activities.**
2. **Possession of any illegal or unlawful item will result in immediate dismissal from the program. These items include (but not limited to): cigarettes, alcohol, drugs, pornography and weapons.**
3. **During the kick-off retreat, students will also be dismissed from the program for entering a cabin of the opposite sex at any time. Students may also be dismissed for leaving their cabins after “lights out” or for indecent exposure.**
4. **The YLSC staff reserves the right to inspect any property brought to a YLSC activity, including but not limited to purses, luggage, duffle bags, shopping bags and clothing (whether it is being worn at the time or not) at any time, with or without prior notice.**
5. **If a disciplinary action has been taken against a student in school, retreat, or the community, the students’ parent is required to schedule a consultation with the director in order for the student to continue in the YLSC program.**
6. **If a student has been diagnosed with a medical or psychological problem that could result in he/her being a danger to him/herself, others, or the program, the director must approve his/her participation and may require certain conditions (i.e. doctor’s note).**

7. If the YLSC Staff learns of an undisclosed disciplinary action or problem, the student will immediately be dismissed from all YLSC programs. Immediate dismissal means that a parent will be called to pick up the student immediately, regardless of the time of day or the location of the program.

**Policy of Smoking and Tobacco Use**

YLSC is smoke and tobacco free. Participants are expected to refrain from smoking or other use of tobacco during Youth Leadership activities and events.

**Policy on Sexual Harassment and Improper Sexual Activity**

It is the policy of YLSC to provide a program free from sexual harassment and improper sexual activity between participants. Unwelcome or inappropriate sexual advances, requests for sexual favors and other inappropriate physical or verbal actions are prohibited.

**Investigation**

The YLSC staff or adult leaders may conduct a reasonable search of the premises on which activities are conducted, buses or other forms of transportation used in activities and the personal property of participants for contraband if they have reasonable grounds to believe an class participant is in possession of such items. Participation in Youth Leadership is considered consent to any such search.

*I agree to all terms and conditions listed in this Code of Responsibility and fully understand the consequences if I fail to abide by these terms.*

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**Student** (printed name)

**Signature**

**Date**

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**Parent/Legal Guardian** (printed name)

**Signature**

**Date**



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### *2009/2010 Youth Leadership Sandoval County Parent Permission Form*

*The mission of the YLSC is to develop and inspire leadership, civic responsibility, and community involvement in Sandoval County youth by providing opportunities for education, exposure, and interaction.*

Student's full name \_\_\_\_\_ Age \_\_\_\_\_

Date of Birth \_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Email \_\_\_\_\_

Parent/Legal Guardian \_\_\_\_\_ Email \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Email \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Please list two responsible parties that can act on behalf of the parent/legal guardians if you cannot be reached:

1. Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

2. Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Please list 3 person(s) other than the parent/legal guardian that are authorized to pick up students from day activities. Only these 3 listed on this form will be allowed to do so. Day Leaders will ask for identification.

1. Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_
2. Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_
3. Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Do you have any additional comments/suggestions that you feel will help your student while participating in YLSC? If so, please describe them below:

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Will your student be required to take any medication(s) while in YLSC?      Yes                      No

Do you give YLSC staff permission to administer medication to your child?      Yes                      No  
(i.e. ibuprofen, Tylenol, benadryl, etc.)

Participation in the YLSC Program means that your child will miss the following full days of school per month Rio Rancho and surrounding communities, September 2009 through May 2010. The schedule is as follows:

- Saturday/Sunday, September 12-13, 2009      Retreat @ Camp Shaver
- Tuesday, September 29, 2009                      Education
- Tuesday, October 20, 2009                      Municipal Government
- Tuesday, November 17, 2009                      Job Shadow
- Tuesday, December 15, 2009                      County Government/Transportation
- Tuesday, January 12, 2010                      Health and Human Services
- Tuesday, February 9, 2010                      Economic Development
- Tuesday, March 16, 2010                      Public Safety
- Wednesday, April 14, 2010                      State Legislative
- May, 2010                      Graduation

I hereby request that my child be accepted to attend YLSC. I understand and am aware that my child will be absent from one full day of school per month. I also understand that my child may be participating in physical activities and that the potential for accident does exist. In consideration of my child's acceptance to YLSC:

- A. I indemnify and hold harmless YLSC and/or its staff and representatives from any and all liability, claims, damage, injury, or illness sustained by my child during any activity and while in any YLSC bus or other form of transportation.
- B. I grant permission for YLSC staff to provide or obtain medical attention for my child in the event of sickness or injury.
- C. I agree that YLSC may photograph or videotape my child for Rio Rancho Regional Chamber use only. (i.e. newsletters, etc.)
- D. I grant permission to transport my child in case of emergency.
- E. I/We parent(s)/guardian(s) have read and agree to follow the responsibilities described above.

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Parent/Legal Guardian Printed Name

Date

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Parent/Legal Guardian Signature

Date